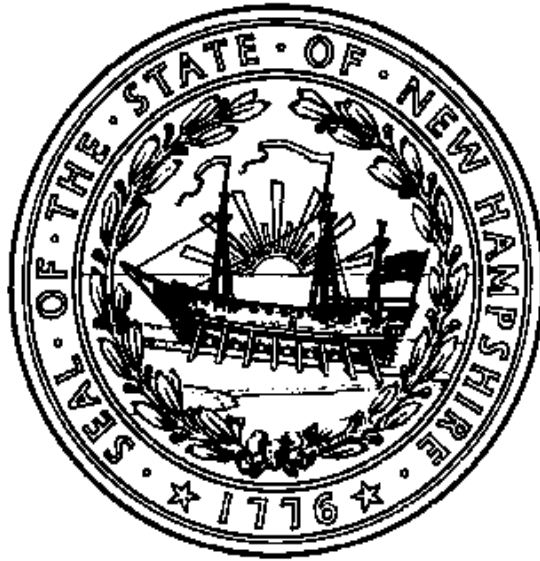


**STATE OF NEW HAMPSHIRE**



**DEPARTMENT OF JUSTICE  
GRANTS MANAGEMENT UNIT**

**ENFORCING UNDERAGE DRINKING  
LAWS GRANT PROGRAM**

**SUBGRANT  
APPLICATION KIT**

**NEW HAMPSHIRE DEPARTMENT OF JUSTICE  
GRANTS MANAGEMENT UNIT**

**MISSION STATEMENT**

The Grants Management Unit of the Department of Justice exists to make a difference in the lives of the citizens of New Hampshire by ensuring the proper use of federal funds for criminal justice purposes. The Grants Management Unit does this through:

- \* the professional administration of grant resources;
- \* the adherence to all underlying federal and state requirements;
- \* the coordination of federal criminal justice resources available to the state; and
- \* efficient service and assistance.

**CONTACT INFORMATION FOR THIS PROGRAM**

Telephone: (603) 271-7820  
E-mail: [Johanna.Houman@doj.nh.gov](mailto:Johanna.Houman@doj.nh.gov)  
Website: [www.doj.nh.gov/grants](http://www.doj.nh.gov/grants)

ENFORCING UNDERAGE DRINKING LAWS GRANT PROGRAM  
SUBGRANT APPLICATION KIT

TABLE OF CONTENTS

This Application Kit contains all the necessary forms and instructions for completing a subgrant application for funding under the Enforcing Underage Drinking Laws Grant Program as administered by the New Hampshire Department of Justice. This grant is made available through the Office of Juvenile Justice and Juvenile Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice.

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## **INTRODUCTION**

The Enforcing the Underage Drinking Laws (EUDL) Program supports and enhances efforts by states and local jurisdictions to prohibit the sale of alcoholic beverages to minors and the purchase and consumption of alcoholic beverages by minors. (Minors are defined as individuals less than 21 years of age.) In New Hampshire, the grant funds from this program will be utilized to support the implementation of increased enforcement and educational activities by law enforcement in communities around the State.

## **APPLICATION PROCESS**

In order to receive consideration, a grant application package must include **all** of the following components.

### **A. COVER PAGE**

Please complete the cover page, provided as APPENDIX A, with the appropriate information.

The names listed on this cover page and the signatures provided on the application package forms should be that of the head of the unit of government, director of the public department or agency, or other person legally authorized to submit and accept grants on behalf of the unit of government, public department or agency.

The Grant Starting Date should be the expected start date of the grant award and the Program Implementation Date should be the expected start date of the grant program.

### **B. APPLICATION NARRATIVE**

The Application Narrative, provided as APPENDIX B, should be sufficiently detailed to address the items listed below, but concise enough to present this information within a format of 5 pages or less.

#### **1. Problem Statement**

This section should describe the nature and extent of the problem to be addressed and improvements needed to address the problem. The purpose of this section of the Application Narrative is to develop a clear, concise picture of the problem or gap in services or benefits that will be addressed using grant funds. This section also should describe approaches taken thus far to address the problem. The description of the problem should be supported by an analysis of statistical information and/or other factual information or relevant literature. The sources or methods used for assessing the problem should also be listed and described.

## 2. Program Description

This section should provide a brief description of the proposed solution to the problem. It should discuss both the scope and intent of the program and its relationship to the priorities and goals of your strategy. If applicable to your program, applicants will need to address how grant funded overtime patrols will respond to other violations encountered during the course of an underage drinking patrol. Applicants should explain how they have other resources immediately available to handle other violations so that underage drinking patrol personnel are *not* performing enforcement duties other than those directly related to the enforcement of underage drinking laws.

## 3. Geographic Information

To help the federal program develop information for strategic planning capacity, applicants are requested to provide geographic information for each subgrant. The information should contain 1) the physical address of the location where the subgrantee will provide services; and 2) the geographic boundaries of the service area (e.g., the political boundary of a county, city or town(s), or a marked map of specific service areas within the political boundary if the entire area is not covered by the subgrant).

## 4. Goals, Objectives, Activities, and Performance Measures

This section should contain a separate discussion of each of the program goals and its accompanying objectives, activities, and performance measures.

The goals are general statements of the desired results or outcome of the program. They should address the problem identified in the problem statement and should be both realistic and achievable.

The objectives are specific approaches to achieving each of the stated goals. Objectives focus on the methods that will be used to address the problem; they should be clearly stated, realistic, and measurable. The accomplishment of objectives should result in the achievement of the goals they support.

The activities are performed to accomplish the objectives; they are the key operational elements of the program and must be specific and measurable.

Performance Measures are used to determine the impact of the activities. You must provide quantifiable information on the status of achievement for each objective. Performance Measures clearly indicate whether or not the objective has been achieved, or, using gradations or increments; measure the degree to which the objective has been accomplished (i.e., date and type of activity, number of law enforcement personnel assigned, number of arrests, action taken, etc. See example below).

Within the Application Narrative, each goal should be presented with all of its accompanying objectives and key activities. Each objective must also be linked to one or more corresponding performance measures, which must be clearly identified, results oriented, and reasonably attainable. A simplified example of this format would be as follows:

**Example:**

Goal 1: To reduce the incidence of underage purchase of alcohol at retail establishments by 10 percent.

Objective 1: To have specialized officers and minor decoys conduct additional compliance checks to test retailers' compliance with laws regarding the sale of alcohol to underage purchasers.

Activities: In order to achieve our stated goal and objective we plan to use grant funds to pay officers overtime to conduct two rounds of compliance checks at all retail establishments in the city during the grant period.

Performance Measures: An actual measure of achievement of this goal will be the total number of retail establishments checked during each compliance check operation, the number and percent of retail establishments in compliance, the number and percent of retail establishments which were not in compliance, the number of adult citations issued, the number of youth citations issued, and comparison of the data from the first compliance check with the second compliance check to measure the increase or decrease in the failure incidence.

4. Reporting, Monitoring, and Evaluation Methods

This section of the Application Narrative should indicate how your agency will assess the overall program and determine whether the program funded is achieving, or has achieved, the program's goals and objectives. If you are awarded funding, your program will be monitored by the New Hampshire Department of Justice on a regular basis. Evaluation of your program is made through the required submission of semi-annual progress reports to the OJJDP Data Collection and Technical Assistance Tool ("DCTAT")(see Section G). The EUDL State Coordinator will train all subgrantees on the DCTAT system, and will offer technical assistance as needed.

5. The New Hampshire Department of Justice's EUDL Program does not support shoulder tap operations. Equipment purchases will not be considered unless there are exceptional circumstances warranting the purchase.

## C. BUDGET

Budget forms are attached as APPENDIX C.

FEDERAL FUNDS FOR EUDL PROGRAMS MUST BE USED TO SUPPLEMENT, NOT SUPPLANT, EXISTING AGENCY PROGRAMS AND SERVICES.

1. Personnel: List all job titles for which funds are being requested, showing the total annual salary or overtime rate for the position, the percentage of time for the position that will be spent on grant allowable activities, the amount of salary or overtime rate to be devoted to this program (annual salary x percent time), the amount of federal funds requested for the position for this program. Recipients of grant funds for personnel positions are required to maintain detailed, hourly, time and attendance records for personnel time funded under this grant program. Records must specify the dates of service; types of services performed and the number of hours worked performing these services. The records must also differentiate allowable vs. non-allowable services. These records will be subject to review by the New Hampshire Department of Justice during regular monitoring visits.
2. Fringe Benefits: Itemize fringe benefits (medical coverage, etc.) and show the total cost for the program and the amounts to be contributed by federal dollars.
3. Contractual Services: List any consultants or contractual services to be purchased, the number of hours/days to be worked, the hourly/daily rate, the total cost, and the amounts to be contributed by federal dollars.
4. Travel: List projected in-state mileage, rate of reimbursement (\$.445), total mileage cost, and amounts to be contributed by the federal dollars. Also list any projected out-of-state travel such as conferences.
5. Other Costs: This may include items such as postage, evidence, telephone, printing, and office supplies. List each item separately, except that individual supplies need not be itemized.
6. Equipment Purchases: List any equipment to be purchased and show the total budget and amounts to be contributed by the federal dollars.

Total each of the columns. The Grand Total must be the sum of the subtotals for the five sections (A. – E.).

#### **D. BUDGET NARRATIVE**

The budget narrative, provided as APPENDIX D, should provide the justification for the expenses itemized in the budget. For each of your budget categories, provide a brief narrative explaining and justifying the itemized expenses. For example, for the Personnel category, describe the personnel, their program job functions, and any pertinent explanatory information.

#### **E. EUDL PROGRAM GUIDELINES AND CONDITIONS**

EUDL Program Guidelines and Conditions are attached as APPENDIX E. If EUDL grant funds are awarded for the program described in this application package, adherence to the program guidelines and conditions listed in this form will be required during the administration of the grant. Signatures provided on these forms should be that of the head of the unit of government, director of the public department or agency, or another person legally authorized to submit and accept grants on behalf of the unit of government, public department or agency and the financial officer for the unit of government, public department or agency. *These guidelines are revised each year to ensure compliance with any changing Federal requirements.*

**Please read the program guidelines and conditions carefully.**

#### **F. CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBILITY, AND VOLUNTARY EXCLUSION**

A Debarment Certification form is attached as APPENDIX F. A person may be debarred or suspended for any of the causes listed in 28 CFR §67.305 and §67.405. A person who is debarred or suspended shall be excluded from Federal financial and non-financial assistance and benefits under Federal programs and activities. Debarment or suspension of a participant in a program by one Federal agency shall have government-wide effect. For purposes of this certification, “prospective lower tier participant” refers to the applicant.

##### Instructions for Certification:

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification as set out.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, has the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntary excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## **G. SEMI-ANNUAL PROGRESS REPORT AND PERFORMANCE MEASURES REQUIREMENT**

Subgrantees are required, as a condition of their award, to maintain program information and performance measure data and provide this information semi-annually to the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention through the reporting system Data Collection and Technical Assistance Tool (“DCTAT”). In addition to the individual program performance measures outlined above, Subgrantees are required to collect and report federal performance measure data, *as it applies to their program*, and submit the data semi-annually by directly filing the data electronically.

Successful applicants will be familiarized with the new federal program requirements and performance measure data reporting at an upcoming New Hampshire Department of Justice training. A list of the required federal program information and performance measure data is included with the Semi-Annual Progress Report Form attached as APPENDIX G.

## **H. APPLICATION CHECKLIST**

Please complete and return the application checklist, attached as APPENDIX H, with the application package to ensure that all necessary items have been submitted.

**NOTE: All non-state governmental agency applicants must include a copy of the most recent county, city, or town audited financial statements and accompanying management letters; and if applicable, the A-133 Audit.**

## **SUBMISSION**

The due date for your application submission has been explained in the RFP to which you are responding. Please send your application materials to:

Johanna S. Houman  
EUDL Program Manager  
New Hampshire Department of Justice  
Grants Management Unit  
33 Capitol Street  
Concord, NH 03301

Phone: (603) 271-7820  
Fax: (603) 223-6290  
[Johanna.Houman@doj.nh.gov](mailto:Johanna.Houman@doj.nh.gov)

# APPENDIX A

**STATE OF NEW HAMPSHIRE**



**DEPARTMENT OF JUSTICE**

**ENFORCING UNDERAGE DRINKING LAWS**  
**SUBGRANT APPLICATION**

**COVER PAGE**

- a) Program Title \_\_\_\_\_
- b) Federal Funds Requested: \$ \_\_\_\_\_
- c) Agency Name \_\_\_\_\_
- d) Chief Elected Official/Head of Agency  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_
- e) Program Director  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_
- f) Fiscal Officer  
Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_
- g) Grant Starting Date \_\_\_\_\_ Ending Date \_\_\_\_\_
- h) Proposed Program Implementation Date \_\_\_\_\_

# APPENDIX B

## **APPLICATION NARRATIVE**

Please use this format to provide the following information. If the space provided is insufficient, attach supplemental sheets referencing by number, the section of the narrative to which it applies. Please pay careful attention to the instructions and format governing the completion of the Application Narrative, particularly the “Goals, Objectives, Activities, and Performance Measures” section.

### **1. Problem Statement**

### **2. Program Description**

**3. Geographic Information**

**4. Goals, Objectives, Activities and Performance Measures**

**5. Reporting, Monitoring and Evaluation Methods**

# APPENDIX C

# Department of Justice Grant Application

## BUDGET ITEMIZATION

Program Name:

A. PERSONNEL (Job Title)	Salary/Overtime	Federal Funds	Total Budget
Subtotals:			
SOCIAL SECURITY & OTHER FRINGE BENEFITS (Itemize)			
Subtotals Fringe:			
Subtotals, Personnel & Fringe:			
B. CONTRACTUAL SERVICES			
Subtotals:			
TOTAL			

# Department of Justice Grant Application

## BUDGET ITEMIZATION

Program Name:

	Federal Funds	Total Budget
C. TRAVEL		
Subtotals:		
D. OTHER COSTS		
Subtotals:		
E. EQUIPMENT PURCHASES (Description, Quantity, Unit Price)		
Subtotals:		
<b>GRAND TOTALS</b>		

# APPENDIX D

Department of Justice Grant Application
---

BUDGET NARRATIVE
------------------

Program Name:
---------------

Budget Narrative:

# APPENDIX E

**ENFORCING UNDERAGE DRINKING LAWS GRANT PROGRAM**  
**GUIDELINES AND CONDITIONS**

I, the below-named individual, on behalf of the below-named agency (hereinafter referred to as “subgrantee”), am legally authorized to submit and accept grants on behalf of the applicant agency, and hereby certify that the grant program outlined in this application package, if funded by Enforcing the Underage Drinking Laws Grant funds, will adhere to the following guidelines and conditions:

1. The subgrantee assures that it will comply with the regulations, policies, and guidelines to satisfy requirements of the Office of Juvenile Justice and Delinquency Prevention’s Enforcing the Underage Drinking Laws Grant Program.

2. The subgrantee agrees to adhere to the financial and administrative requirements as set forth in the current edition of the Office of Justice Programs “Financial Guide.”

3. The subgrantee agrees to implement this project within ninety (90) days following the grant implementation date (stated on page 1 of the application) or be subject to automatic cancellation of the grant. Evidence of project implementation must be outlined in the first quarterly federal expenditure report.

4. The subgrantee assures that federal funds received for this grant program will not be used to supplant State and local funds that would otherwise be available for the program’s purpose. The subgrantee further assures that the Enforcing the Underage Drinking Laws Program grant funds will be expended only for purposes and activities covered by the subgrantee’s approved application.

5. The subgrantee agrees to provide information on the program supported with Enforcing the Underage Drinking Laws Grant Program funds as requested by the United States Department of Justice and the New Hampshire Department of Justice, Grants Management Unit, and to retain grant-related documentation for three (3) years after the close of the grant award period.

6. The subgrantee authorizes representatives from the United States Department of Justice and the New Hampshire Department of Justice to access and examine all records, books, papers, and/or documents related to this Enforcing the Underage Drinking Laws Grant Program. Further, the subgrantee agrees to submit to performance monitoring visits by the New Hampshire Department of Justice and/or the United States Department of Justice on a periodic basis.

## **EUDL GUIDELINES AND CONDITIONS (Continued)**

7. The subgrantee agrees to maintain detailed time and attendance records for any and all personnel positions funded with Enforcing the Underage Drinking Laws Grant Program funds.

8. The subgrantee agrees that all Enforcing the Underage Drinking Laws Grant Program funds will be expended on Enforcing the Underage Drinking Laws Grant Program allowable activities as described in the subgrantee's program abstract narrative. The subgrantee must obtain prior written approval from the New Hampshire Department of Justice in order to make any changes in program activities, designs, budget plans or the grant ending date which were set forth in the subgrantee's application.

9. Equipment purchased with Enforcing the Underage Drinking Laws Grant Program funds shall be Year 2000 compliant and shall be listed by the subgrantee on the agency inventory. The inventory must include the item description, serial number, cost, location, and percentage of federal Enforcing the Underage Drinking Grant Program funds.

10. The subgrantee agrees that the title to any equipment purchased with Enforcing the Underage Drinking Laws Grant Program funds will revert back to the New Hampshire Department of Justice, Grants Management Unit, when it is no longer being used for the Enforcing the Underage Drinking Laws Grant Program purposes for which it was acquired.

11. The subgrantee agrees to provide for an annual audit of the Enforcing the Underage Drinking Laws funded program. Enforcing the Underage Drinking Laws Grant Program funds will only pay its prorated share of the audit. This prorated share is the percentage of the Enforcing the Underage Drinking Laws Program grant award compared to the total agency budget. The audit shall be conducted in accordance with OMB Circular No. A-133 (revised 06/24/97). A copy of the completed audit report and management letters shall be sent to the New Hampshire Department of Justice, Grants Management Unit, annually. If the subgrantee is not required to perform an audit under the revised version of OMB Circular No. A-133, but an audit is still performed, the subgrantee agrees to provide a copy of said audit and management letters to the New Hampshire Department of Justice, Grants Management Unit.

12. The subgrantee and all its contractors will comply, with the nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789 (d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans With Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discriminations, 28 CFR Part 35 and Part 39.

## **EUDL GUIDELINES AND CONDITIONS (Continued)**

13. National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, subgrantees are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation, when necessary. The U.S. Department of Justice has issued guidance for grantees to assist them in complying with Title VI requirements. The guidance document can be accessed on the Internet at [www.lep.gov](http://www.lep.gov).

14. The subgrantee assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing against the subgrantee on the grounds of race, religion, national origin, sex, age, or disability, a copy of the finding will be submitted to the New Hampshire Department of Justice, Grants Management Unit and to the Office of Civil Rights for the Office of Justice Programs, US Department of Justice, 810 Seventh Street NW, Washington DC 20531.

15. The subgrantee agrees to complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility Form (I-9). This form is to be used by the subgrantee to verify that persons employed by the subgrantee are eligible to work in the United States.

16. The subgrantee assures that no Federal appropriated funds have been paid or will be paid, by or on behalf of the subgrantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the subgrantee shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

17. Grants are funded for the grant award period noted on the grant award document. No guarantee is given or implied of subsequent funding in future years.

18. Pursuant to 23 USC §§402, 403 and 29 USC §668, the subgrantee agrees to encourage on-the-job seat belt policies and programs for their employees and contractors when operating company-owned, rented, or personally owned vehicles.

19. All materials publicizing or resulting from award activities shall contain an acknowledgment of the awarding agency assistance. An acknowledgment of support shall be made through use of the following or comparable footnote: "This project was supported by

**EUDL GUIDELINES AND CONDITIONS (Continued)**

Award No. **2008-AH-FX-0019** awarded by the Office of Juvenile Justice and Delinquency Prevention and administered through the New Hampshire Department of Justice.”

20. Any publications (written, visual or sound), whether published through Federal grant funds or matching funds, shall contain the following statements: “This project was supported by Grant No. **2008-AH-FX-0019** awarded by the Office of Juvenile Justice and Delinquency Prevention, U.S. Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.”

21. The subgrantee agency agrees that, should they employ a former member of the New Hampshire Department of Justice (NHDOJ), that employee or their relative shall not perform work on or be billed to any federal or state subgrant or monetary award that the employee directly managed or supervised while at the NHDOJ for the life of the subgrant without the express approval of the New Hampshire Department of Justice.

22. The subgrantee agrees to provide semi-annual progress reports, quarterly expenditure reports and other reports as deemed necessary by the EUDL state coordinator **in a timely manner.**

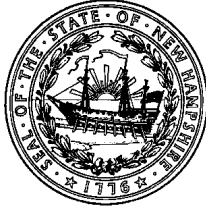
23. Failure to comply with the EUDL guidelines and conditions listed herein will result in loss of funding, up to and including full reimbursement to the New Hampshire Department of Justice any funding previously given to the subgrantee, at the discretion of the EUDL state coordinator and the NHDOJ.

Head of Agency \_\_\_\_\_ Date: \_\_\_\_\_

Financial Officer \_\_\_\_\_ Date: \_\_\_\_\_

# APPENDIX F

DEPARTMENT OF JUSTICE  
STATE OF NEW HAMPSHIRE



CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION  
LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR §67.510, Participants' responsibilities. The intent of this Order was to ensure that no recipient of federal funds had been restricted from conducting business with the federal government due to any of the causes listed in 28 CFR §67.305 and 28 CFR §67.405.

By signing this document, you are certifying that neither your agency, nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any transaction by any Federal department or agency.

If you are unable to sign this certification, you must attach an explanation to this certification.

---

Name and Title of Authorized Representative

---

Signature

---

Date

---

Name and Address of Agency

# APPENDIX G

## APPLICATION CHECKLIST

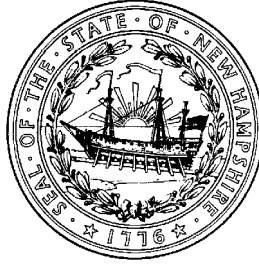
Please be sure that the following sections are completed and returned with your EUDL application. Please include a completed copy of this checklist in your application.

- \_\_\_ COVER PAGE (SECTION A)
- \_\_\_ APPLICATION NARRATIVE (SECTION B)
- \_\_\_ BUDGET ITEMIZATION (SECTION C)
- \_\_\_ BUDGET NARRATIVE (SECTION D)
- \_\_\_ SIGNED EUDL PROGRAM GUIDELINES AND CONDITIONS (SECTION E)
- \_\_\_ SIGNED CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBILITY,  
AND VOLUNTARY EXCLUSION (SECTION F)
- \_\_\_ SECOND COPY OF COMPLETED APPLICATION
- \_\_\_ **NON-STATE GOVERNMENTAL AGENCY APPLICANTS ONLY:**  
ONE COPY OF THE APPLICANT'S MOST RECENT AUDITED FINANCIAL  
STATEMENTS AND ACCOMPANYING MANAGEMENT LETTERS; AND IF  
APPLICABLE, A-133 AUDIT
- \_\_\_ APPLICATION CHECKLIST (SECTION H)

# APPENDIX H

ENFORCING UNDERAGE DRINKING LAWS GRANT PROGRAM  
SEMI-ANNUAL PROGRESS REPORT

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF JUSTICE



ENFORCING UNDERAGE DRINKING LAWS GRANT PROGRAM  
SEMI-ANNUAL SUBGRANT PROGRESS REPORT

**Reporting Period:**

1. Project Grant Number: \_\_\_\_\_
2. Federal Grant Award: \$ \_\_\_\_\_
  
3. Subgrantee Contact Information:  
Agency Name: \_\_\_\_\_  
Agency Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Report Completion Date: \_\_\_\_\_
  
4. Project Title: \_\_\_\_\_
  
5. Grant Start Date: \_\_\_\_\_ Grant End Date: \_\_\_\_\_
  
6. Actual Project Start Date: \_\_\_\_\_
  
7. Federal Funds Expended in Reporting Period: \$ \_\_\_\_\_
  
8. Do you expect to expend all remaining funds by the end of the grant? Yes/No



ENFORCING UNDERAGE DRINKING LAWS GRANT PROGRAM  
SEMI-ANNUAL PROGRESS REPORT

**Part 2 – Federal Performance Measure Reporting**

Subgrantees must submit program information and semi-annual performance measure data on the following pages as it applies to their program. Subgrantees may submit this data by either completing and returning or faxing paper forms to the EUDL Program Manager, or by filling it in electronically and e-mailing back to the EUDL Program Manager at [Johanna.Houman@doj.nh.gov](mailto:Johanna.Houman@doj.nh.gov). If you have any questions, please contact:

Johanna S. Houman  
 EUDL Program Manager  
 Tel: (603) 271-7820  
 Fax: (603) 223-6290

**Subgrant Award Information**

<b>State Subgrantee Number:</b>	<b>E. Total amount of</b> <input style="width: 150px; height: 20px;" type="text"/> <b>(Federal Funds Only)</b>
<b>Subgrant Project Title:</b>	<b>Amount of Non-EUDL Funds Allocated to Underage Drinking Activities:</b> \$ <input style="width: 150px; height: 20px;" type="text"/>
<b>Organization:</b>	<b>Implementing Organization Name:</b>
<b>Project Start Date:</b>	<b>Implementing Organization Type:</b>
<b>Project End Date:</b>	<b>Federal Congressional District:</b> <input type="checkbox"/> NH01 <input type="checkbox"/> NH02

**Is this implementing organization a faith-based program?**  Yes  No

**Does the subgrant implement one or more of the following evidence-based strategies?**  Yes  No

**If yes, indicate each of the strategies used:**

**Underage Drinking Enforcement Strategies**

- a. Vigorous use of **compliance checks** (e.g., minor decoy or CUB operations).
- b. Special police **"party patrols"** to contain underage drinking parties and ticket both the adult who provides alcohol to underage youth and minors who possess and/or consume alcohol.
- c. Enforcement of laws against **provision/furnishing** of alcohol to minors (e.g. third party transactions to include enforcement of social host laws; shoulder tap operations; monitor or patrol alcohol outlet parking lots).
- d. Vigorous and well-publicized enforcement of **impaired driving** laws in general, as well as other traffic enforcement (e.g., sobriety checkpoints, emphasis/saturation patrols, speeding, running red lights).
- e. Establishment and enforcement of **"zero tolerance"** laws for youth under 21.
- f. **"Cops in Shops"** and similar programs that allow police to ticket minors attempting to purchase alcohol.

**Underage Drinking Prevention Strategies**

- a. Development of community support for prevention and enforcement of underage drinking laws to **change community norms** (e.g. awareness building and educational activities to include media advocacy, media campaigns [Parents Who Host, Lose the Most], and counter-advertising).
- b. Establishment of **community support activities** for advancement of enforcement and community goals of reducing youth access to alcohol (e.g., community sponsorship of alcohol-free activities for youth; parent coalitions to reduce alcohol

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use by their children [Safe Homes coalitions]; community volunteers to assist enforcement in the collection and reporting of data; etc.).

- c. **Education of merchants** regarding techniques and responsibilities (e.g., Responsible Beverage Service (RBS) trainings that can reduce sales to minors, as well as reduce sales of alcohol to intoxicated persons; encourage use of driver's license scanners; use of sales displays that discourage shoplifting; etc.).
  
- d. Establishment or enhancement/improvement of laws/ordinances/institutional policies that limit youth access to **commercial availability** of alcohol and hold violators (clerks and establishments) accountable for violations of such laws (e.g., conditional use permits for alcohol outlets; controls on outlet location and density; controls on hours of sale; an increase in price through excise taxes; require sellers of alcohol to be at least 21 years old; prohibit minors from entering bars; make alcohol outlets liable for harm that occurs as a result of providing alcohol to minors; dram shop (civil) liability for sales to minors, etc.).

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- e. Establishment or enhancement/improvement of laws/ordinances/institutional policies that limit youth access to **social availability** of alcohol and hold adults and youth accountable for violations of such laws (e.g., keg registration laws; prohibitions or controls on alcohol use at community events or in public areas [e.g., at county fairs, in parks, or at beaches], which can also be seen as a control on access; make the provision of alcohol to minors an offense; special enforcement campaigns to prevent parties where alcohol is served to minors [e.g., enforce ordinances focused on parents and landlords who allow underage drinking parties to take place on their property; educate parents, landlords about their rights and responsibilities related to underage drinking parties on their property]; etc.
- f. Establishment or enhancement/improvement of laws/ordinances/institutional policies related to **impaired driving** by youth and hold violators accountable for violations of such laws (e.g., use/lose laws; zero-tolerance laws, etc.).
- g. Establishment or enhancement/improvement of laws/ordinances/institutional policies related to **attempts to purchase, possession of, and/or consumption of alcoholic beverages by underage youth** and hold violators accountable for violations of such laws (e.g., make or manufacture or purchase of false identification a crime; improve laws regarding minors in possession of alcohol; improve laws regarding consumption of alcohol by minors; etc.).
- h. Establishment of **controls on alcohol advertising** (especially on billboards, sides of buses, and in other public areas).
- i. Prohibition of **alcohol sponsorship** at public events (e.g., a beer company sponsoring a boat race).
- j. Establishment or enhancement/improvement in **school policies** regarding alcohol use on school property or at school-sponsored events (these institutional policies are especially important in colleges and universities, as well as in junior high and high schools).
- k. Establishment of **school programs/curriculums** on underage drinking prevention (e.g., media literacy programs to make youth more sophisticated about the manipulative techniques of advertisers; and prevention curricula [sometimes the content of these or similar curricula are delivered in other venues, e.g., youth clubs] to educate youth on the potential harms of underage drinking and resulting consequences).
- l. **Other** – please specify:

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**F. Target Population for this Subgrant**

Please check the appropriate boxes to indicate for this Subgrant:

1. The population actually served during the reporting period; and
2. The populations, if any, to which the program offers targeted services.

Targeted services include any services or approaches specifically designed to meet the needs of the population (e.g., gender specific, culturally based, developmentally appropriate services).

	<b><u>Population</u></b>	1. Did you serve this group during the reporting period?	2. Did this Subgrant provide <b>targeted</b> services for any of the following groups?
<b>R A C E</b>	American Indian/Alaskan Native	<input type="checkbox"/>	<input type="checkbox"/>
	Asian	<input type="checkbox"/>	<input type="checkbox"/>
	Black/African American	<input type="checkbox"/>	<input type="checkbox"/>
	Hispanic or Latino (of any race)	<input type="checkbox"/>	<input type="checkbox"/>
	Native Hawaiian and Other Pacific Islander	<input type="checkbox"/>	<input type="checkbox"/>
	Other Race	<input type="checkbox"/>	<input type="checkbox"/>
	White/Caucasian	<input type="checkbox"/>	<input type="checkbox"/>
<b>J U S T I C E</b>	At-Risk Population (no prior offense)	<input type="checkbox"/>	<input type="checkbox"/>
	First Time Offenders	<input type="checkbox"/>	<input type="checkbox"/>
	Repeat Offenders	<input type="checkbox"/>	<input type="checkbox"/>
	Sex Offenders	<input type="checkbox"/>	<input type="checkbox"/>
	Status Offenders	<input type="checkbox"/>	<input type="checkbox"/>
	Violent Offenders	<input type="checkbox"/>	<input type="checkbox"/>
<b>G E N D E R</b>	Male	<input type="checkbox"/>	<input type="checkbox"/>
	Female	<input type="checkbox"/>	<input type="checkbox"/>
<b>A G E</b>	Under 11	<input type="checkbox"/>	<input type="checkbox"/>
	12 – 13	<input type="checkbox"/>	<input type="checkbox"/>
	14 – 15	<input type="checkbox"/>	<input type="checkbox"/>
	16 – 17	<input type="checkbox"/>	<input type="checkbox"/>
	18 and over	<input type="checkbox"/>	<input type="checkbox"/>
<b>G E O</b>	Rural	<input type="checkbox"/>	<input type="checkbox"/>
	Suburban	<input type="checkbox"/>	<input type="checkbox"/>
	Tribal	<input type="checkbox"/>	<input type="checkbox"/>
	Urban	<input type="checkbox"/>	<input type="checkbox"/>
<b>O T H E R</b>	Mental Health	<input type="checkbox"/>	<input type="checkbox"/>
	Pregnant	<input type="checkbox"/>	<input type="checkbox"/>
	Substance Abuse	<input type="checkbox"/>	<input type="checkbox"/>
	Truant/Dropout	<input type="checkbox"/>	<input type="checkbox"/>

**Specify Program Category**

Indicate each program category applicable to your award

	Program Category	Allocated Amount
<input type="checkbox"/>	1 - Coalitions	\$
<input type="checkbox"/>	2 – Media	\$
<input type="checkbox"/>	3 - Enforcement	\$

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**Indicators Selected -“Coalitions”**

<b>Performance Indicator</b>	<b>Data</b>
1. Number of youth involved in task force activities during the reporting period (i.e. the TOTAL number of unique individuals across all activities).	Number:
2. Number of youth involved in task force and/or coalition LEADERSHIP activities during the reporting period	Number:
2a. For those youth involved in task force and/or coalition LEADERSHIP activities, indicate each of the activities in which youth participated.	
Educational work with schools and colleges	<input type="checkbox"/> Yes <input type="checkbox"/> No
Educational work with government officials	<input type="checkbox"/> Yes <input type="checkbox"/> No
Educational work with businesses and community members/groups	<input type="checkbox"/> Yes <input type="checkbox"/> No
Work with law enforcement as youth advisors, operatives, and/or participants in an enforcement task force	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prevention programming	<input type="checkbox"/> Yes <input type="checkbox"/> No
Serve on task force and/or coalition boards or committees	<input type="checkbox"/> Yes <input type="checkbox"/> No
Participation in media advocacy-related activities (i.e., print media, events that draw media coverage, radio or television appearances)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Number of youth involved in underage drinking ENFORCEMENT activities during the reporting period.	Number:
3a. For those youth involved in underage drinking ENFORCEMENT activities, indicate each of the activities in which youth participated.	
Compliance Checks	<input type="checkbox"/> Yes <input type="checkbox"/> No
Control Party Dispersal Operations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Tap Operations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Impaired Driving with a Focus on Youth	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sobriety Checkpoints	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Number of youth involved in OTHER (non task force/coalition-related) underage drinking enforcement activities.	Number:
4a. For those youth involved in OTHER (non task force/coalition-related) underage drinking enforcement activities, indicate each of the activities in which youth participated.	
Education Programs	<input type="checkbox"/> Yes <input type="checkbox"/> No

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<b>Performance Indicator</b>	<b>Data</b>
Community Fairs	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Number of agencies involved in task force and/or coalition activities that support underage drinking prevention and/or enforcement of underage drinking laws during the reporting period.	Number:
5a. Indicate each of the organization types involved in task force and/or coalition activities.	
Advocacy Organizations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Business Groups/Associations	<input type="checkbox"/> Yes <input type="checkbox"/> No
City Government/County Government	<input type="checkbox"/> Yes <input type="checkbox"/> No
Community-based Organizations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Court Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
Criminal Justice Department	<input type="checkbox"/> Yes <input type="checkbox"/> No
Department of Children and Family Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
Department of Mental Health and Addiction Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
Department of Substance Abuse Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
District Attorney's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No
Faith Community	<input type="checkbox"/> Yes <input type="checkbox"/> No
Federal Enforcement Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fish and Wildlife Division	<input type="checkbox"/> Yes <input type="checkbox"/> No
Foundations	<input type="checkbox"/> Yes <input type="checkbox"/> No
General Public	<input type="checkbox"/> Yes <input type="checkbox"/> No
Governor's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No
Health and Human Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
Higher Education	<input type="checkbox"/> Yes <input type="checkbox"/> No
Liquor Law Enforcement (ABC, Liquor Control)	<input type="checkbox"/> Yes <input type="checkbox"/> No
MADD	<input type="checkbox"/> Yes <input type="checkbox"/> No
Media Affiliations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Medical Affiliations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Police Department (Municipal or local enforcement)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Office of Public Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No

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Performance Indicator	Data
Office of Traffic Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parent Associations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prevention Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
Professional Organizations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Secondary Education	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sheriff's Department	<input type="checkbox"/> Yes <input type="checkbox"/> No
Social Service Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
State Police (Highway Patrol)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Youth Organizations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Number and percent of task forces and/or coalitions addressing underage drinking issues in your state that were created as a result of EUDL funding.	Number:
7. Does your State have an active state-level task force dedicated to underage drinking prevention/enforcement <i>created as a result of</i> EUDL funding?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Does your State have an active state-level task force dedicated to underage drinking prevention/enforcement <i>created before receiving</i> EUDL funding?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7a. Indicate the organization(s) that heads the state-level task force dedicated to underage drinking prevention/enforcement ( <b>select up to two</b> ).	
Advocacy Organization	<input type="checkbox"/> Yes <input type="checkbox"/> No
Business Groups/Association	<input type="checkbox"/> Yes <input type="checkbox"/> No
City Government/County Government	<input type="checkbox"/> Yes <input type="checkbox"/> No
Community-based Organization	<input type="checkbox"/> Yes <input type="checkbox"/> No
Court Service	<input type="checkbox"/> Yes <input type="checkbox"/> No
Criminal Justice Department	<input type="checkbox"/> Yes <input type="checkbox"/> No
Department of Children and Family Service	<input type="checkbox"/> Yes <input type="checkbox"/> No
Department of Mental Health and Addiction Service	<input type="checkbox"/> Yes <input type="checkbox"/> No
Department of Substance Abuse Service	<input type="checkbox"/> Yes <input type="checkbox"/> No
District Attorney's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No
Faith Community/Faith-Based organization	<input type="checkbox"/> Yes <input type="checkbox"/> No
Federal Enforcement Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fish and Wildlife Division	<input type="checkbox"/> Yes <input type="checkbox"/> No
Foundation	<input type="checkbox"/> Yes <input type="checkbox"/> No

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<b>Performance Indicator</b>	<b>Data</b>
Governor's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No
Health and Human Service Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
Higher Education	<input type="checkbox"/> Yes <input type="checkbox"/> No
Liquor Law Enforcement (ABC, Liquor Control)	<input type="checkbox"/> Yes <input type="checkbox"/> No
MADD	<input type="checkbox"/> Yes <input type="checkbox"/> No
Police Department (Municipal or local enforcement)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Office of Public Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No
Office of Traffic Safety	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parent Association	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prevention Service Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
Secondary Education Institution	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sheriff's Department	<input type="checkbox"/> Yes <input type="checkbox"/> No
Social Service Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
State Police (Highway Patrol)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
1. Number of local coordinators in your state that lead local coalition/task force efforts during the reporting period.	Number:
2. Number of policies or procedures related to underage drinking that came into existence, were amended, or were rescinded during the reporting period?	
Number that came into existence	Number:
Number amended	Number:
Number rescinded	Number:

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**Indicators Selected - "Media"**

<b>Performance Indicator</b>	<b>Data</b>
1. Number of earned media coverage episodes/events that occurred related to EUDL activities, underage drinking prevention, and/or enforcement during the reporting period.	Number:
1a. Indicate each type of earned media coverage episodes/events that occurred during the reporting period.	
Op-ed articles	<input type="checkbox"/> Yes <input type="checkbox"/> No
Letters	<input type="checkbox"/> Yes <input type="checkbox"/> No
Interviews	<input type="checkbox"/> Yes <input type="checkbox"/> No
Events that draw coverage (press conference)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Appearance on broadcast news or issues programs (television)	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Indicate the types of media education utilized to advance underage drinking prevention/enforcement initiatives during the reporting period.	
Active Enforcement of Underage Drinking Laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
Zero Tolerance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Limitations on Access	<input type="checkbox"/> Yes <input type="checkbox"/> No
School-based Initiatives	<input type="checkbox"/> Yes <input type="checkbox"/> No
Advertising Restrictions	<input type="checkbox"/> Yes <input type="checkbox"/> No
Changes in Social Norms	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Environmental Strategies	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Indicate whether educational activities were conducted, during the reporting period, regarding any of the following topics.	
Restrict zoning (outlet locations, density)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Restrict hours of sale	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prohibit persons under 21 into bars/nightclubs and/or other adult locations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Enact keg registration laws/ordinances	<input type="checkbox"/> Yes <input type="checkbox"/> No
Restrict the availability of alcohol at community festivals and other community events	<input type="checkbox"/> Yes <input type="checkbox"/> No
Restrict industry sponsorship of public events	<input type="checkbox"/> Yes <input type="checkbox"/> No
Require conditional use permit	<input type="checkbox"/> Yes <input type="checkbox"/> No
Ban concurrent sales of alcohol and gasoline	<input type="checkbox"/> Yes <input type="checkbox"/> No
Restrict alcohol marketing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Increase penalties for retail/commercial providers	<input type="checkbox"/> Yes <input type="checkbox"/> No
Increase penalties for social providers	<input type="checkbox"/> Yes <input type="checkbox"/> No

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<b>Performance Indicator</b>	<b>Data</b>
Enact social host liability ordinances/laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
Enact dram shop liability ordinances/laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Indicate whether any of the following institutional policy outcomes were realized in your State as a result of EUDL activities during the reporting period.	
Enforcement-related institutional policy outcome	<input type="checkbox"/> Yes <input type="checkbox"/> No
Local institutional policy outcome	<input type="checkbox"/> Yes <input type="checkbox"/> No
School-related institutional policy outcome	<input type="checkbox"/> Yes <input type="checkbox"/> No
College-related institutional policy outcome	<input type="checkbox"/> Yes <input type="checkbox"/> No

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**Indicators Selected - "Enforcement"**

Performance Indicator	Data
1. Did you conduct compliance check/minor decoy operations during this reporting period?	<input type="checkbox"/> Yes <input type="checkbox"/> No
1a. Indicate the types of agencies involved in conducting compliance check/minor decoy operations during this reporting period.	
Liquor Enforcement (ABC, Liquor Control)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Police Department (municipal or local)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sheriff's Department	<input type="checkbox"/> Yes <input type="checkbox"/> No
State Police (Highway Patrol)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fish and Wildlife	<input type="checkbox"/> Yes <input type="checkbox"/> No
Federal Enforcement Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Number and percent of on-premise establishments checked during this reporting period that were in compliance.	
Number of on-premise alcohol establishments checked during this reporting period <i>that were in compliance</i>	Number in compliance:
Number of on-premise alcohol establishments checked during this reporting period	Number checked:
3. Number and percent of off-premise establishments checked during this reporting period that were in compliance.	
Number of off-premise establishments checked during this reporting period <i>that were in compliance</i>	Number in compliance:
Number of off-premise establishments checked during this reporting period	Number checked:
4. Did you conduct underage drinking enforcement operations <i>other than compliance checks</i> during this reporting period?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4a. Indicate the types of agencies involved in conducting underage drinking enforcement operations <i>other than compliance checks</i> during this reporting period.	
Liquor Enforcement (ABC, Liquor Control)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Police Department (municipal or local)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sheriff's Department	<input type="checkbox"/> Yes <input type="checkbox"/> No
State Police (Highway Patrol)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fish and Wildlife	<input type="checkbox"/> Yes <input type="checkbox"/> No
Federal Enforcement Agency	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No

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<b>Performance Indicator</b>	<b>Data</b>
4b. Indicate the types of underage drinking enforcement operations (other than compliance check operations) conducted during this reporting period.	
Party Patrols/Enforcement of Social Host Laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Tap Operations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parking Lot Surveillance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sobriety Checkpoints	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emphasis/Saturation Patrols	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fake ID Enforcement	<input type="checkbox"/> Yes <input type="checkbox"/> No
Source Investigations	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Number of adult citations issued during enforcement operations conducted during this reporting period.	
Party Patrols/Enforcement of Social Host Laws	Number:
Shoulder Tap Operations	Number:
Parking Lot Surveillance	Number:
Other Third Party Provision Operations	Number:
Sobriety Checkpoints	Number:
Emphasis/Saturation Patrols	Number:
Other Impaired Driving with a Focus on Youth	Number:
Fake ID Enforcement	Number:
Source Investigations	Number:
Other Innovative Enforcement	Number:
<b>TOTAL</b>	<b>TOTAL:</b>
6. Number of youth citations issued during enforcement operations conducted during this reporting period.	
Party Patrols/Enforcement of Social Host Laws	Number:
Shoulder Tap Operations	Number:
Parking Lot Surveillance	Number:
Other Third Party Provision Operations	Number:
Sobriety Checkpoints	Number:
Emphasis/Saturation Patrols	Number:
Other Impaired Driving with a Focus on Youth	Number:
Fake ID Enforcement	Number:

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Performance Indicator	Data
Source Investigations	Number:
Other Innovative Enforcement	Number:
<b>TOTAL</b>	<b>TOTAL:</b>
7. Indicate whether educational activities regarding any of the following underage drinking strategies were implemented during the reporting period.	
Active Enforcement of Underage Drinking Laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
Limitations on Access	<input type="checkbox"/> Yes <input type="checkbox"/> No
School-based Initiatives	<input type="checkbox"/> Yes <input type="checkbox"/> No
Advertising Restrictions	<input type="checkbox"/> Yes <input type="checkbox"/> No
Changes in Social Norms	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Environmental Strategies	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Agencies that provided funding for underage drinking enforcement/prevention efforts during the reporting period.	
Community Anti-Drug Coalitions of America (CADCA)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Higher Education	<input type="checkbox"/> Yes <input type="checkbox"/> No
National Highway Traffic Safety Administration (NHTSA)	<input type="checkbox"/> Yes <input type="checkbox"/> No
National Institute on Alcohol Abuse and Alcoholism (NIAAA)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Substance Abuse & Mental Health Services Administration (SAMHSA)	<input type="checkbox"/> Yes <input type="checkbox"/> No
8a. Indicate which of the following activities were supported, at least in part, <b>using non-EUDL funds.</b>	
Active Enforcement of Underage Drinking Laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
Compliance Checks	<input type="checkbox"/> Yes <input type="checkbox"/> No
Party Patrols/Enforcement of Social Host Laws	<input type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Tap Operations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Parking Lot Surveillance	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sobriety Checkpoints	<input type="checkbox"/> Yes <input type="checkbox"/> No
Emphasis/Saturation Patrols	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fake ID Enforcement	<input type="checkbox"/> Yes <input type="checkbox"/> No
Source Investigations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Limitations on Access	<input type="checkbox"/> Yes <input type="checkbox"/> No
School-based Initiatives	<input type="checkbox"/> Yes <input type="checkbox"/> No
Advertising Restrictions	<input type="checkbox"/> Yes <input type="checkbox"/> No

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<b>Performance Indicator</b>	<b>Data</b>
Changes in Social Norms (Awareness Building)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No