

**LEWIS
BRISBOIS
BISGAARD
& SMITH LLP**
ATTORNEYS AT LAW

550 E. Swedesford Road, Suite 270
Wayne, Pennsylvania 19087
Telephone: 215.977.4100
Fax: 215.977.4101
www.lewisbrisbois.com

STATE OF NH
DEPT OF JUSTICE
2015 AUG 25 AM 11:08

CHRISTOPHER J. DIENNO
DIRECT DIAL: 215.977.4059
CHRIS.DIENNO@LEWISBRISBOIS.COM

August 21, 2015

CONFIDENTIAL COMMUNICATION

Via First Class US Mail

Office of the New Hampshire Attorney General
Attn: Security Breach Notification
33 Capitol Street
Concord, NH 03301

Re: Notice of Data Event

Dear Sir/Madame:

We represent Lin R. Rogers Electrical Contractors, Inc. d/b/a Rogers Electric ("Rogers"), 2050 Marconi Drive, Suite 200, Alpharetta, GA 30005. Rogers provides electrical, lighting, and technology contractor solutions for retail, commercial, and municipal properties in the United States. We are writing to notify you of a data event that may have compromised the security of personal information of eight (8) New Hampshire residents. By providing notice of this incident to you, Rogers does not waive any rights or defenses regarding the applicability of New Hampshire law or personal jurisdiction.

Background

On July 21, 2015, a Rogers employee responsible for various duties in the company's Human Resources department was terminated. Immediately following the employee's termination, Rogers discovered that on July 10, 2015, the employee had sent copies of payroll documents to their personal email address. These documents contained information relating to current and former employees, including name, Social Security number, and monthly pay amount. While this employee's job duties involved access to this information, the employee was not authorized to send this information to their personal email account. The employee's normal job duties additionally involved access to employees' benefits information, including their dependents' name, Social Security number, date of birth, and address. Rogers found no evidence that employee dependent information was subject to any unauthorized access or removal as a result of this incident, or otherwise.

Upon discovering this issue, Rogers immediately launched an investigation to determine the nature and scope of this incident. Rogers has been in contact with this former employee seeking cooperation regarding the return and/or destruction of the data and has filed a civil lawsuit seeking to compel such compliance should

that prove necessary. Additionally, Rogers has notified local law enforcement about this incident and is cooperating with any resulting investigation.

Notice to New Hampshire Residents

Rogers determined that personal information relating to eight (8) New Hampshire residents was contained in the payroll documents that the employee sent to their personal email address without authorization on July 10, 2015. Rogers is providing written notice of this incident to these impacted New Hampshire residents beginning on or about August 21, 2015, in substantially the same form as the letter attached hereto as *Exhibit A*. Although Rogers has found no evidence that dependent benefits information was subject to any unauthorized access or removal by the employee, Rogers is providing written notice of this incident to adult and minor dependents whose personal information was accessible to the employee as part of her normal job duties. This written notice is being sent beginning on or about August 21, 2015, in substantially the same form as *Exhibit B* (for adult dependents) and *Exhibit C* (for minor dependents).

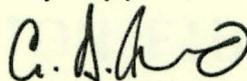
Other Steps Taken and To Be Taken

Rogers' investigation into this incident is ongoing. Rogers is providing written notice of this incident to those current and former employees whose personal information was contained in payroll documents that the employee sent to their personal email without authorization on July 21, 2015. Rogers is also providing written notice of this incident to adult and minor dependents of Rogers employees whose personal information was accessible to the employee as part of her normal job duties. Rogers is providing individuals with information on how to better protect against identity theft or fraud, as well as access to one free year of credit monitoring and identity restoration services with Experian. Rogers is reviewing its systems, policies and procedures to better protect against an incident like this from happening again. Rogers is providing notice of this incident to other state regulators as required by law.

Contact Information

Should you have any questions regarding this notification of other aspects of this event, please contact us at 215-977-4059.

Very truly yours,



Christopher J. Dilenno of
LEWIS BRISBOIS BISGAARD & SMITH LLP

CJD:sn
Encl.

**LEWIS
BRISBOIS
BISGAARD
& SMITH LLP**
ATTORNEYS AT LAW

550 E. Swedesford Road, Suite 270
Wayne, Pennsylvania 19087
Telephone: 215.977.4100
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August 21, 2015

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Via First Class US Mail

Office of the New Hampshire Attorney General
Attn: Security Breach Notification
33 Capitol Street
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Re: Notice of Data Event

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Background

On July 21, 2015, a Rogers employee responsible for various duties in the company's Human Resources department was terminated. Immediately following the employee's termination, Rogers discovered that on July 10, 2015, the employee had sent copies of payroll documents to their personal email address. These documents contained information relating to current and former employees, including name, Social Security number, and monthly pay amount. While this employee's job duties involved access to this information, the employee was not authorized to send this information to their personal email account. The employee's normal job duties additionally involved access to employees' benefits information, including their dependents' name, Social Security number, date of birth, and address. Rogers found no evidence that employee dependent information was subject to any unauthorized access or removal as a result of this incident, or otherwise.

Upon discovering this issue, Rogers immediately launched an investigation to determine the nature and scope of this incident. Rogers has been in contact with this former employee seeking cooperation regarding the return and/or destruction of the data and has filed a civil lawsuit seeking to compel such compliance should

ALBUQUERQUE • ATLANTA • BEAUMONT • BOSTON • CHARLESTON • CHICAGO • DALLAS • DENVER • FORT LAUDERDALE • HOUSTON • LA QUINTA
LAFAYETTE • LAS VEGAS • LOS ANGELES • MADISON COUNTY • NEW ORLEANS • NEW YORK • NEWARK • ORANGE COUNTY • PHILADELPHIA • PHOENIX
PORTLAND • PROVIDENCE • SACRAMENTO • SAN BERNARDINO • SAN DIEGO • SAN FRANCISCO • SEATTLE • TAMPA • TEMECULA • TUCSON • WICHITA

4844-7334-1479.1

that prove necessary. Additionally, Rogers has notified local law enforcement about this incident and is cooperating with any resulting investigation.

Notice to New Hampshire Residents

Rogers determined that personal information relating to eight (8) New Hampshire residents was contained in the payroll documents that the employee sent to their personal email address without authorization on July 10, 2015. Rogers is providing written notice of this incident to these impacted New Hampshire residents beginning on or about August 21, 2015, in substantially the same form as the letter attached hereto as *Exhibit A*. Although Rogers has found no evidence that dependent benefits information was subject to any unauthorized access or removal by the employee, Rogers is providing written notice of this incident to adult and minor dependents whose personal information was accessible to the employee as part of her normal job duties. This written notice is being sent beginning on or about August 21, 2015, in substantially the same form as *Exhibit B* (for adult dependents) and *Exhibit C* (for minor dependents).

Other Steps Taken and To Be Taken

Rogers' investigation into this incident is ongoing. Rogers is providing written notice of this incident to those current and former employees whose personal information was contained in payroll documents that the employee sent to their personal email without authorization on July 21, 2015. Rogers is also providing written notice of this incident to adult and minor dependents of Rogers employees whose personal information was accessible to the employee as part of her normal job duties. Rogers is providing individuals with information on how to better protect against identity theft or fraud, as well as access to one free year of credit monitoring and identity restoration services with Experian. Rogers is reviewing its systems, policies and procedures to better protect against an incident like this from happening again. Rogers is providing notice of this incident to other state regulators as required by law.

Contact Information

Should you have any questions regarding this notification of other aspects of this event, please contact us at 215-977-4059.

Very truly yours,



Christopher J. DiLenno of
LEWIS BRISBOIS BISGAARD & SMITH LLP

CJD:sn
Encl.

EXHIBIT A



ROGERS ELECTRIC®

Return Mail Processing
PO Box 380
Claysburg, PA 16625-0380

August 21, 2015

##B2312-L03-0123456 0001 00000001 *****9-OELZZ 123

SAMPLE A SAMPLE



APT ABC

123 ANY ST

ANYTOWN, US 12345-6789



Dear Sample A Sample:

Rogers Electric recently discovered an incident that may affect the security of your personal information. While we are unaware of any actual or attempted misuse of your information, we are writing to inform you about the incident, steps we've taken since discovering this incident, and how you can better protect against identity theft and fraud.

What Happened? On July 21, 2015, a Rogers Electric employee responsible for various duties in our Human Resources department was terminated. Immediately following the employee's termination, Rogers Electric discovered that on July 10, 2015, the employee had sent copies of payroll documents to their personal email address. These documents contained information relating to current and former employees, including name, Social Security number, and monthly pay amount. While this employee's job duties involved access to this information, the employee was not authorized to send this information to their personal email account.

What is Rogers Electric Doing? We take the security of our employees' personal information very seriously. Upon discovering this issue, we immediately launched an investigation to determine the nature and scope of this incident. We have been in contact with this former employee seeking cooperation regarding the destruction of the data and have filed a civil lawsuit seeking to compel such compliance should that prove necessary. Additionally, we have notified law enforcement about this incident and will cooperate with any investigation they undertake.

In addition to the steps above, we are also providing notice of this incident, information on how to protect against identity theft and fraud, and complimentary access to twelve months of free credit monitoring and identity restoration services with Experian to all current and former employees impacted by this incident. The enclosed Privacy Safeguards Information contains information on protecting against identity theft and fraud and instructions on how to enroll and receive the complimentary credit monitoring and identity restoration services. We are also providing notice of this incident to certain state regulators as required by law.

What Can You Do? You can review the enclosed Privacy Safeguards Information. You can also enroll to receive the complimentary access to twelve free months of credit monitoring and identity restoration services with Experian's ProtectMyID® Elite. You can also contact the confidential inquiry line we've established relating to this incident. This confidential inquiry line is staffed with professionals familiar with this incident and knowledgeable on what you can do to better protect against misuse of your information. This confidential inquiry line is available **Monday through Friday, 9:00 AM – 7:00 PM EST, at (877) 235-0923**. Please provide reference number **2017080315**.

0123456



(OVER PLEASE)

B2312-L03

Rogers Electric takes your privacy and the security of your information very seriously and sincerely regrets the inconvenience or concern this incident has caused you.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Schoultz". The signature is written in a cursive, flowing style.

Lindsey Schoultz
Vice President of Human Resources

PRIVACY SAFEGUARDS INFORMATION

To help detect the possible misuse of your information, we are offering enrollment with Experian's credit monitoring and identity restoration services for twelve months at no cost to you.

Activate ProtectMyID Now in Three Easy Steps

1. ENSURE That You Enroll By: **November 30, 2015** (Your code will not work after this date.)
2. Visit the **ProtectMyID Web Site to enroll: www.protectmyid.com/protect**
3. PROVIDE Your Activation Code: **ABCDEFGHI**

If you have questions or need an alternative to enrolling online, please call 866-751-1324 and provide reference #: **PC96101**

Additional details regarding your 12-MONTH ProtectMyID Membership:

A credit card is not required for enrollment. Once your ProtectMyID membership is activated, you will receive the following features:

- **Free copy of your Experian credit report**
- **Surveillance Alerts for:**
 - **Daily Bureau Credit Monitoring:** Alerts of key changes & suspicious activity found on your Experian credit report.
 - **Internet Scan:** Alerts if your personal information is located on sites where compromised data is found, traded or sold.
 - **Change of Address:** Alerts of any changes in your mailing address.
- **Identity Theft Resolution & ProtectMyID ExtendCARE:** Toll-free access to US-based customer care and a dedicated Identify Theft Resolution agent who will walk you through the process of fraud resolution from start to finish for seamless service. They will investigate each incident; help with contacting credit grantors to dispute charges and close accounts including credit, debit and medical insurance cards; assist with freezing credit files; contact government agencies.
 - It is recognized that identity theft can happen months and even years after a data breach. To offer added protection, you will receive ExtendCARE™, which provides you with the same high-level of Fraud Resolution support even after your ProtectMyID membership has expired.
- **\$1 Million Identity Theft Insurance¹:** Immediately covers certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.
- **Lost Wallet Protection:** If you misplace or have your wallet stolen, an agent will help you cancel your credit, debit, and medical insurance cards.

Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 866-751-1324.

0123456



¹ Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of AIG. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

You may also take action directly to further protect against possible identity theft or other financial loss. We encourage you to remain vigilant by reviewing your account statements regularly and monitoring your credit reports for suspicious activity. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

At no charge, you can also have these credit bureaus place a "fraud alert" on your file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. Note, however, that because it tells creditors to follow certain procedures to protect you, it may also delay your ability to obtain credit while the agency verifies your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file. Should you wish to place a fraud alert, or should you have any question regarding your credit report, please contact any one of the agencies listed below:

Equifax
P.O. Box 105069
Atlanta, GA 30348
800-525-6285
www.equifax.com

Experian
P.O. Box 2002
Allen, TX 75013
888-397-3742
www.experian.com

TransUnion
P.O. Box 2000
Chester, PA 19022-2000
800-680-7289
www.transunion.com

You may also place a security freeze on your credit reports. A security freeze prohibits a credit bureau from releasing any information from a consumer's credit report without the consumer's written authorization. However, please be advised that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. If you have been a victim of identity theft, and you provide the credit bureau with a valid police report, it cannot charge you to place, list or remove a security freeze. In all other cases, a credit bureau may charge you a fee to place, temporarily lift, or permanently remove a security freeze. You will need to place a security freeze separately with each of the three major credit bureaus listed above if you wish to place a freeze on all of your credit files.

To find out more on how to place a security freeze, you can use the following contact information:

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
1-800-685-1111
(NY residents please call
1-800-349-9960)

www.equifax.com/help/credit-freeze/en_cp

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com/freeze/center.html

TransUnion Fraud Victim
Assistance
P.O. Box 6790
Fullerton, CA 92834
Fraud Division
800-680-7289
www.transunion.com/freeze

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting your state Attorney General or the Federal Trade Commission. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue, NW, Washington, DC 20580; www.ftc.gov/idtheft; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. **For Maryland residents**, the Attorney General can be reached at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-888-743-0023; and www.oag.state.md.us. **For North Carolina residents**, the Attorney General can be contacted by mail at 9001 Mail Service Center, Raleigh, NC 27699-9001; toll-free at 1-877-566-7226; by phone at 1-919-716-6400; and online at www.ncdoj.gov. Instances of known or suspected identity theft should also be reported to law enforcement.

EXHIBIT B



ROGERS ELECTRIC®

Return Mail Processing
PO Box 380
Claysburg, PA 16625-0380

August 21, 2015

##B2312-L01-0123456 0001 00000001 *****9-OELZZ 123

SAMPLE A SAMPLE



APT ABC

123 ANY ST

ANYTOWN, US 12345-6789



Dear Sample A Sample:

Rogers Electric recently discovered an incident that may affect the security of your personal information. While we are unaware of any actual or attempted misuse of your information, we are writing to inform you about the incident, steps we've taken since discovering this incident, and how you can better protect against identity theft and fraud.

What Happened? On July 21, 2015, a Rogers Electric employee responsible for various duties in our Human Resources department was terminated. Immediately following the employee's termination, we discovered that on July 10, 2015, the employee had sent copies of payroll documents to their personal email address. These documents contained information relating to current and former employees, including name, Social Security number, and monthly pay amount. While this employee's job duties involved access to this information, the employee was not authorized to send this information to their personal email account. The employee's normal job duties involved access to employees' benefits information, including their dependents' name, Social Security number, date of birth, and address; however, we have found no evidence that this type of information was subject to any unauthorized access or removal as a result of this incident, or otherwise.

Upon discovering this issue, we immediately launched an investigation to determine the nature and scope of this incident. We have been in contact with this former employee seeking cooperation regarding the destruction of the data and have filed a civil lawsuit seeking to compel such compliance should that prove necessary. Additionally, we have notified local law enforcement about this incident and will cooperate with any investigation they undertake. We are also providing notice of this incident to certain state regulators as required by law.

What is Rogers Electric Doing? We take the security of our employees' and their dependents' personal information very seriously. In addition to the steps above, we are also providing notice of this incident, information on how to protect against identity theft and fraud, and complimentary access to twelve months of free credit monitoring and identity restoration services with Experian to all current and former employees impacted by this incident. The enclosed Privacy Safeguards Information contains information on protecting against identity theft and fraud and instructions on how to enroll and receive the complimentary credit monitoring and identity restoration services. We are also providing notice of this incident to certain state regulators as required by law.

0123456



(OVER PLEASE)

What Can You Do? We encourage you to enroll in and receive the complimentary access to 12 free months of membership to Family Secure from Experian. We also encourage you to review the attached *Privacy Safeguards Information*, which has helpful information regarding how to protect against identity theft. If you have any questions regarding this incident, you can also contact the confidential inquiry line we've established relating to this incident. This confidential inquiry line is staffed with professionals familiar with this incident and knowledgeable on what you can do to better protect against misuse of your information, and is available **Monday through Friday, 9:00 AM – 7:00 PM EST**, at **(877) 235-0923**. Please provide reference number **2017080315**.

Rogers Electric takes your privacy and the security of your information very seriously and sincerely regrets the inconvenience or concern this incident has caused you.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Schoultz". The signature is written in a cursive, flowing style.

Lindsey Schoultz
Vice President of Human Resources

PRIVACY SAFEGUARDS INFORMATION

To help detect the possible misuse of your information, we are offering enrollment with Experian's credit monitoring and identity restoration services for twelve months at no cost to you.

Activate ProtectMyID Now in Three Easy Steps

1. ENSURE That You Enroll By: November 30, 2015 (Your code will not work after this date.)
2. Visit the **ProtectMyID Web Site** to enroll: www.protectmyid.com/protect
3. PROVIDE Your Activation Code: ABCDEFGHI

If you have questions or need an alternative to enrolling online, please call 866-751-1324 and provide reference #: **PC96101**

Additional details regarding your 12-MONTH ProtectMyID Membership:

A credit card is not required for enrollment. Once your ProtectMyID membership is activated, you will receive the following features:

- **Free copy of your Experian credit report**
- **Surveillance Alerts for:**
 - **Daily Bureau Credit Monitoring:** Alerts of key changes & suspicious activity found on your Experian credit report.
 - **Internet Scan:** Alerts if your personal information is located on sites where compromised data is found, traded or sold.
 - **Change of Address:** Alerts of any changes in your mailing address.
- **Identity Theft Resolution & ProtectMyID ExtendCARE:** Toll-free access to US-based customer care and a dedicated Identify Theft Resolution agent who will walk you through the process of fraud resolution from start to finish for seamless service. They will investigate each incident; help with contacting credit grantors to dispute charges and close accounts including credit, debit and medical insurance cards; assist with freezing credit files; contact government agencies.
 - It is recognized that identity theft can happen months and even years after a data breach. To offer added protection, you will receive ExtendCARE™, which provides you with the same high-level of Fraud Resolution support even after your ProtectMyID membership has expired.
- **\$1 Million Identity Theft Insurance¹:** Immediately covers certain costs including, lost wages, private investigator fees, and unauthorized electronic fund transfers.
- **Lost Wallet Protection:** If you misplace or have your wallet stolen, an agent will help you cancel your credit, debit, and medical insurance cards.

Once your enrollment in ProtectMyID is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about ProtectMyID, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 866-751-1324.

0123456



¹ Identity theft insurance is underwritten by insurance company subsidiaries or affiliates of AIG. The description herein is a summary and intended for informational purposes only and does not include all terms, conditions and exclusions of the policies described. Please refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

You may also take action directly to further protect against possible identity theft or other financial loss. We encourage you to remain vigilant by reviewing your account statements regularly and monitoring your credit reports for suspicious activity. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

At no charge, you can also have these credit bureaus place a "fraud alert" on your file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. Note, however, that because it tells creditors to follow certain procedures to protect you, it may also delay your ability to obtain credit while the agency verifies your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file. Should you wish to place a fraud alert, or should you have any question regarding your credit report, please contact any one of the agencies listed below:

Equifax
P.O. Box 105069
Atlanta, GA 30348
800-525-6285
www.equifax.com

Experian
P.O. Box 2002
Allen, TX 75013
888-397-3742
www.experian.com

TransUnion
P.O. Box 2000
Chester, PA 19022-2000
800-680-7289
www.transunion.com

You may also place a security freeze on your credit reports. A security freeze prohibits a credit bureau from releasing any information from a consumer's credit report without the consumer's written authorization. However, please be advised that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. If you have been a victim of identity theft, and you provide the credit bureau with a valid police report, it cannot charge you to place, list or remove a security freeze. In all other cases, a credit bureau may charge you a fee to place, temporarily lift, or permanently remove a security freeze. You will need to place a security freeze separately with each of the three major credit bureaus listed above if you wish to place a freeze on all of your credit files.

To find out more on how to place a security freeze, you can use the following contact information:

Equifax Security Freeze
P.O. Box 105788
Atlanta, GA 30348
1-800-685-1111
(NY residents please call
1-800-349-9960)
www.equifax.com/help/credit-freeze/en_cp

Experian Security Freeze
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com/freeze/center.html

TransUnion Fraud Victim
Assistance
P.O. Box 6790
Fullerton, CA 92834
Fraud Division
800-680-7289
www.transunion.com/freeze

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself, by contacting your state Attorney General or the Federal Trade Commission. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue, NW, Washington, DC 20580; www.ftc.gov/idtheft; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. **For Maryland residents**, the Attorney General can be reached at: 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-888-743-0023; and www.oag.state.md.us. **For North Carolina residents**, the Attorney General can be contacted by mail at 9001 Mail Service Center, Raleigh, NC 27699-9001; toll-free at 1-877-566-7226; by phone at 1-919-716-6400; and online at www.ncdoj.gov. Instances of known or suspected identity theft should also be reported to law enforcement.

EXHIBIT C



ROGERS ELECTRIC®

Return Mail Processing
PO Box 380
Claysburg, PA 16625-0380

August 21, 2015

##B2312-L04-0123456 0001 00000001 *****9-OELZZ 123

SAMPLE A SAMPLE



APT ABC

123 ANY ST

ANYTOWN, US 12345-6789



Dear Parent or Guardian of Sample A Sample:

Rogers Electric recently discovered an incident that may affect the security of your child’s personal information. While we are unaware of any actual or attempted misuse of your child’s information, we are writing to inform you about the incident, steps we’ve taken since discovering this incident, and how you can better protect against identity theft and fraud.

What Happened? On July 21, 2015, a Rogers Electric employee responsible for various duties in our Human Resources department was terminated. Immediately following the employee’s termination, we discovered that on July 10, 2015, the employee had sent copies of payroll documents to their personal email address. These documents contained information relating to current and former employees, including name, Social Security number, and monthly pay amount. While this employee’s job duties involved access to this information, the employee was not authorized to send this information to their personal email account. The employee’s normal job duties involved access to employees’ benefits information, including their minor dependents’ name, Social Security number, date of birth, and address; however, we have found no evidence that this type of information was subject to any unauthorized access or removal as a result of this incident, or otherwise.

Upon discovering this issue, we immediately launched an investigation to determine the nature and scope of this incident. We have been in contact with this former employee seeking cooperation regarding the destruction of the data and have filed a civil lawsuit to compel such cooperation, if necessary. Additionally, we have notified law enforcement about this incident and will cooperate with any investigation they undertake. We are also providing notice of this incident to certain state regulators as required by law.

What is Rogers Electric Doing? We take the security of our employees’ and their dependents’ personal information very seriously. In addition to the steps taken above, we are also providing notice of this incident and information on how to protect against identity theft and fraud, to all current and former employees, and their dependents, that may be potentially impacted by this incident. Although we are unaware of any actual or attempted misuse of your child’s information as a result of this incident, we have engaged Experian to offer you a complimentary one year membership to Family Secure credit monitoring and identity restoration services. Instructions on how to enroll and receive these services are included in the enclosed *Steps to Take to Protect Your Child Against Identity Theft and Fraud*.

0123456



(OVER PLEASE)

B2312-L04

What Can You Do? We encourage you to enroll in and receive the complimentary access to 12 free months of membership to Family Secure from Experian. We also encourage you to review the attached *Steps To Take to Protect Your Child Against Identify Theft and Fraud*, which has helpful information regarding how to protect your child from potential harm as a result of this incident. If you have any questions regarding this incident, you can also contact the confidential inquiry line we've established relating to this incident. This confidential inquiry line is staffed with professionals familiar with this incident and knowledgeable on what you can do to better protect against misuse of your child's information, and is available **Monday through Friday, 9:00 AM – 7:00 PM EST**, at **(877) 235-0923**. Please provide reference number **2017080315**.

Rogers Electric takes your privacy and the security of your child's information very seriously and sincerely regrets the inconvenience or concern this incident has caused you.

Sincerely,

A handwritten signature in black ink that reads "Lindsey Schoultz". The signature is written in a cursive, flowing style.

Lindsey Schoultz
Vice President of Human Resources

Steps to Take to Protect Your Child Against Identity Theft and Fraud

To help you detect the possible misuse of your child's information, we are providing you, the parent or guardian, with a complimentary one year membership in Family Secure from Experian. Family Secure monitors your Experian credit report to notify you of key changes. In addition, Family Secure will tell you if your child has a credit report, a potential sign that his or her identity has been stolen.

To receive the complimentary Family Secure product, you as the parent must enroll at the web site with your activation code listed below. This activation code can only be used by the parent or guardian of the minor. Please keep in mind that once activated, the code cannot be re-used for another enrollment.

Activate Family Secure Now in Three Easy Steps

1. **ENSURE That You Enroll By: November 30, 2015** (Your code will not work after this date.)
2. Visit the **Family Secure Web Site to enroll: <http://www.familysecure.com/enroll>**
3. **PROVIDE Your Activation Code: ABCDEFGHI**

If you have questions or need an alternative to enrolling online, please call (888) 276-0529 and provide engagement #: **PC96102**

What features does your 12-Month Family Secure membership include once activated?

Parent or Legal Guardian:

- Daily monitoring of your Experian credit report with email notification of key changes, as well as monthly "no-hit" reports
- 24/7 credit report access: Unlimited, on-demand Experian reports and scores
- Experian credit score illustrator to show monthly score trending and analysis.

Children:

- Monthly monitoring to determine whether enrolled minors in your household have an Experian credit report
- Alerts of key changes to your children's Experian credit report

All Members:

- Identity Theft Resolution assistance: Toll-free access to US-based customer care and a dedicated Identity Theft Resolution agent who will walk you through the process of fraud resolution from start to finish for seamless service. They will investigate each incident; help contacting credit grantors to dispute charges and close accounts including credit, debit and medical insurance cards; assist with freezing credit files; contact government agencies
- \$2,000,000 Product Guarantee*

Once your enrollment in Family Secure is complete, you should carefully review your credit report for inaccurate or suspicious items. If you have any questions about Family Secure, need help understanding something on your credit report or suspect that an item on your credit report may be fraudulent, please contact Experian's customer care team at 888-276-0529.

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* The Family Secure Product Guarantee is not available for Individuals who are residents of the state of New York.

Additional Steps You Can Take to Protect Your Child

To further protect against possible identity theft or other financial loss, we encourage you to remain vigilant, to review your child's account statements, and to monitor your child's credit report, if one exists, for suspicious activity. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit bureaus. To order your child's free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your child's credit report.

We recommend that you regularly review any Explanations of Benefits statement that your child receives from his or her insurer. If you see any service that you believe your child did not receive, please contact the insurer at the number on the statement. If your child does not receive regular Explanation of Benefits statements, you can contact your child's insurer and request that they send such statements following the provision of services in your child's name or number.

You may want to order copies of your child's credit reports, if they exist, and check for any medical bills that you do not recognize. If you find anything suspicious, you can call the credit reporting agency at the phone number on the report. Keep a copy of this notice for your records in case of future problems with your child's medical records. You may also want to request a copy of your child's medical records from your child's provider, to serve as a baseline.

At no charge, you can also have these credit bureaus place a "fraud alert" on your child's file, if one exists, that alerts creditors to take additional steps to verify your child's identity prior to granting credit. Note, however, that because it tells creditors to follow certain procedures to protect your child, it may also delay your child's ability to obtain credit while the agency verifies his or her identity. As soon as one credit bureau confirms the fraud alert, the others are notified to place fraud alerts on the file. Should you wish to place a fraud alert, or should you have any questions regarding your child's credit report, please contact any one of the agencies listed below. Information regarding security freezes is also available from these agencies.

Equifax
P.O. Box 105069
Atlanta, GA 30348
800-525-6285
www.equifax.com

Experian
P.O. Box 2002
Allen, TX 75013
888-397-3742
www.experian.com

TransUnion
P.O. Box 2000
Chester, PA 19022-2000
800-680-7289
www.transunion.com

You can further educate yourself regarding identity theft, security freezes, and the steps you can take to protect your child, by contacting the Federal Trade Commission (FTC). The FTC can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.ftc.gov/bcp/edu/microsites/idtheft/; 1-877-ID-THEFT (877-438-4338); and TTY: 866-653-4261. The FTC encourages those who discover that their information has been misused to file a complaint with them. Information on how to file such a complaint can be found at the FTC website listed above. You should report known or suspected identity theft or fraud to law enforcement, the FTC, and your state's Attorney General's office.