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January 21, 2014

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Attorney General Joseph Foster
Consumer Protection and Antitrust Bureau
Office of the Attorney General
33 Capitol Street
Concord, NH 03301

Dear Attorney General Foster:

This letter is to inform you that PCC Structural, Inc., has identified a security breach which affects certain employees of the Company. Approximately thirty-one of the impacted employees work at the Company's plant in Tilton, NH.

We currently have no evidence or reason to believe that any of the information has been misused. Nonetheless, to assist our employees, we are arranging to make credit monitoring and identity theft prevention and detection services available to them at no cost.

We are sending the enclosed letter to the impacted employees through the U.S. Postal Service (first class) on Tuesday, January 21, 2014.

Please contact me if you have questions regarding the security breach or this letter.

Best regards,

A handwritten signature in cursive script that reads "Karen O'Connor".

Karen L. O'Connor

KLO:mms
Enclosure

January 20, 2014

We are contacting you because we have learned on January 14, 2014 of a data security incident which occurred sometime between December 30, 2013 and January 10, 2014 that involved some of your personal information. We are very sorry that this occurred, and we are committed to assisting you as we move through this process.

The incident involved confidential Company documents which were left in a restaurant near the Portland area plants. The restaurant owner immediately secured the documents. The documents contained names, Social Security numbers, and 2013 contributions to the PCC Employee Stock Purchase Plan (ESPP). No other personal information (such as bank account numbers or personal addresses) was contained in the documents. Only employees participating in the 2013 ESPP are impacted.

Because we have not been able to determine who left the information in the restaurant, we are taking proactive steps to minimize potential harm. We are providing the three major U.S. credit reporting agencies with notice that the incident occurred.

We are also in the process of identifying an identity theft/credit security company to provide you with one year of credit monitoring, free of charge if you elect coverage. We will provide you with further information on that program as soon as it is available.

We strongly recommend that you take the following preventive measures to help detect and prevent any misuse of your information:

- **Monitor your financial accounts.** If you see any unauthorized financial activity, promptly contact your financial institution and the Federal Trade Commission by calling 1-877-ID-THEFT (1-877-438-4338) or only at <https://www.ftccomplaintassistant.gov/>.
- Contact the three U.S. credit reporting agencies (Equifax, Experian and TransUnion) to **obtain a free credit report** from each by calling 1-877-322-8228 or by logging onto www.annualcreditreport.com. Contact information for the three agencies is included at the end of this letter. Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission recommends that you check your credit reports periodically to help spot problems and address them quickly.
- **Consider placing a fraud alert or a security freeze.** To protect yourself from the possibility of identity theft, you can place a fraud alert or a security freeze on your credit files by contacting the three U.S. credit reporting agencies. By placing a security freeze, someone who fraudulently

acquires your personal identifying information will not be able to use that information to open new accounts or borrow money in your name. Keep in mind that when you place a freeze, you will not be able to borrow money, obtain instant credit, or get a new credit card until you temporarily lift or permanently remove the freeze.

Contact information for the three U.S. credit reporting agencies is:

Equifax

1-888-298-0045

www.equifax.com

<https://www.freeze.equifax.com>

TransUnion

Fraud Victim Assistance Department

P.O. Box 6790

Fullerton CA 92834

1-800-971-4307

www.transunion.com

Experian

www.experian.com

www.experian.com/fraud/center.html

1-800-EXPERIAN (1-800-397-3742)

E-mail: BusinessRecordsVictimAssistance@Experian.com

We sincerely regret this occurrence and stand ready to provide support. If you have further questions or concerns, please contact Jerry Inman at 503-772-6600 or JInman@pccstructurals.com.

Sincerely,



Kevin M. Stein

President

PCC Structurals, Inc.