



STATE OF NH
DEPT OF JUSTICE

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August 20, 2015

Mr. Joseph Foster
Office of the Attorney General
33 Capitol Street
Concord, NH 03301
Phone (603) 271-3658
Fax: (603) 271-2110

RE: Notice of Breach

Dear Mr. Foster,

Northeast Rehabilitation Hospital Network takes the Privacy and Security of our patient information seriously and takes steps to ensure the confidentiality of that information. For that reason it is important that we notify you of the following.

A Breach of one patient's PHI was reported by an attorney who mistakenly received another patient's PHI in addition to their client's requested information. The receiving attorney office staff member called Northeast Rehabilitation Hospital on July 2, 2015 as soon as it was noticed and returned all of the copies of the record to Northeast Rehabilitation Hospital via FEDEX on July 2, 2015.

The classes of data included patient name, medical record number, date of the service provided, nursing and therapy notes about the services provided for several visits in the Home Care Division, and the nurse or therapist name. It did not include address, date of birth, or social security number.

Consistent with our data privacy and security policies, we are taking steps to remind all employees about the protection of Personal Health Information. We treat all sensitive patient information in a confidential manner and are proactive in the careful handling of such information. We continue to assess and modify our privacy and data security policies and procedures to prevent similar situations from occurring.

The patient has been provided a letter on August 20, 2015 regarding this incident. Despite procedures we have in place and the training we require employees to receive an incident did accidentally occur. The staff responsible for mistakenly mailing the information has been counseled. Consistent with our data privacy and security policies, we are taking steps to remind all employees about their responsibilities in protecting patient information that is collected during the course of business.

Please feel free to contact me at (603)681-3045 with any questions you may have concerning this matter.

Sincerely,

A handwritten signature in cursive script that reads "Maura Gallant". The signature is written in dark ink and is positioned above the printed name and title.

Maura Gallant
Director of HIM / Privacy Officer