



Amerident
DENTAL & DENTURE CARE

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May 12, 2009

Attorney General
State of New Hampshire
33 Capitol St.
Concord, NH 03301

RE: Notice of Alleged Security Breach, NH RSA 359-C

Pursuant to NH RSA 359-C:20, I(b), this notice reports an inadvertent disclosure of the personal information for one patient receiving dental care at Capstone Dental Center, P.C. (dba Amerident Dental Associates).

On Sunday, May 3, 2009, an email address for one doctor was typed incorrectly and attachments containing personal information were sent to the email address of a dairy farmer located in Wisconsin. The recipient replied to our email, stated that the email was sent to the wrong email address and that she did not open the attachments. In response, we requested that she delete the message and all attachments. The personal information was not encrypted and included the patient's name, address, social security number, and medical information. We notified the patient the following morning, on Monday, May 4, 2009, by telephone with a follow-up letter delivered to the patient at her appointment on Friday, May 8, 2009. We offered to pay for a credit check for the patient for one year, which she will consider and notify us in the event she elects such service.

As a result of this alleged breach, we have reviewed our procedures for protecting personal information and instituted several changes. All documents containing personal information are zipped and password protected. The information disclosed will be limited to the minimum necessary to accomplish the purpose. Further, email addresses will be extracted from a list rather than typed in the "to" line.

If you have any questions, please do not hesitate to call me at (603) 672-6546.

Sincerely,

Juliana Rowland
Practice Administrator