



Coös County

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January 21, 2019

Ms. Kathleen Carr, Director of Administration
NH Department of Justice
33 Capitol Street
Concord, NH 03301

Dear Ms. Carr:

In accordance with RSA 30-B: 12, the Coös County Commissioners inspected the Coös County Department of Corrections on November 14, 2018. The attached report is a summary of the inspection.

Originally, the report was mailed in November 2018 to the attention of Linda Hodgdon. It was then forwarded to the Office of the Commissioner at the State of NH Department of Corrections and finally to the Coös County House of Corrections.

Sincerely,

Jennifer Fish
County Administrator

JF/lah

Enclosure

GENERAL INSPECTION OF THE FACILITY
Coös County Department of Corrections
 (RSA 30-B:12)

Commissioners' Names: Thomas Brady, Paul Grenier

Inspection Date: November 14, 2018

Instructions: Use the questions below to focus your observations of the facility. Include all locations used by inmates (units, hallways, dining room, lounges, exercise room, bathing areas, and sleeping areas). Also check other areas that affect the inmates, such as storage and utility areas. Initial that there no concerns or note concerns and your follow-up in the space provided. Begin your observations as soon as possible after entering the facility.

GENERAL CONDITION:	YES	NO	COMMENTS
1. ODORS: Is the facility free of objectionable odors?	✓		
2. CLEANLINESS: Is the environment clean (walls, floors and furniture)?	✓		
3. PESTS: Is the facility pest free?	✓		
4. HAZARDS: Is the facility as free of accident hazards as possible? Are water temperatures safe and comfortable?	✓		
5. SPACE: Do the space and furnishings appear sufficient to accommodate all inmates?	✓		
6. EQUIPMENT: Is the equipment in inmate areas sanitary, orderly, and in good repair?	✓		
7. EMERGENCY: Are staff prepared for an emergency or disaster? Ask two staff to describe what they do in emergencies. Evaluate the responses to determine their preparedness.	✓		
8. EMERGENCY POWER: Is there emergency power?	✓		
9. WASTE: Is waste contained in properly maintained cans with covers?	✓		

GENERAL INSPECTION OF THE FACILITY
Coös County Department of Corrections
 (RSA 30-B:12)

	YES	NO	COMMENTS
SECURITY:			
Are all bars, locks, windows, doors and other security devices fully operational?	✓		
Are there emergency keys available and do they work?	✓		
Are there manual means of releasing all locking devices?	✓		
CONDITION OF INMATES:			
Do officers interact with inmates informally?		✓	
Are requests for sick call being acted upon?	✓		
Are inmates using the inmate request system?	✓		
Do inmates appear to be properly groomed and cleaned?	✓		
MANAGEMENT:			
Are inmates classified to the most appropriate level of custody and programming both on admission and upon review of their status?	✓		
Are the institution's rules of conduct and sanctions and procedures for violations defined in writing and communicated to all inmates and staff?	✓		
Do the inmate housing areas promote the safety and well-being of both inmates and staff?	✓		
Is there a written facility policy and procedure manual?	✓		
Are there controls within the facility to maximize fiscal responsibility?	✓		