



# SULLIVAN COUNTY

*Serving the communities of*

Acworth, Charlestown, Claremont, Cornish, Croydon, Goshen, Grantham, Langdon,  
Lempster, Newport, Plainfield, Springfield, Sunapee, Unity & Washington

## Board of Commissioners

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## County Manager

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## Dept. of Corrections

103 County Farm Road  
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## Facilities & Operations

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## Human Resources & Payroll

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## Sullivan County Health Care

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March 7, 2023

Email: Jill.A.Perlow@doj.nh.gov

Jill A. Perlow, Associate Attorney General  
Director, Division of Legal Counsel  
NH Department of Justice  
33 Capitol Street  
Concord NH 03301

Re: Sullivan County DOC Compliance Tour - RSA 30-B:12

Dear Associate Attorney General Perlow:

Pursuant to RSA 30-B:12, please allow this letter to serve as the Sullivan County Board of Commissioners' (BOC) written confirmation that they, Bennie Nelson, BOC Chair, and, George Hebert, BOC Vice Chair, toured the Sullivan County Department of Corrections (SCDOC) and jail, on Tuesday, February 21, 2023.

The BOC found the buildings to be in good order, expressed no areas of concern and ratified the attached memo, submitted by Lt. Shawn Coughlan regarding the tour, during yesterday's meeting.

Please feel free to contact our office if you have any questions.

Best regards,

A handwritten signature in blue ink that reads "Sharon".

Sharon Callum  
Administrative Assistant  
Sullivan County Commissioners & County Manager Offices

Tel. (603) 863-2560 Ext. 105

Email: sharonjc@sullivancountynh.gov

Cc: Sullivan County DOC Interim Supt. David Berry Jr.  
County Manager Derek Ferland



## **Sullivan County Department of Corrections**

103 County Farm Rd. Unity, New Hampshire 03743

Telephone: 603-542-8717 – Fax 603-542-0239

February 27<sup>th</sup>, 2023

RE: Board of Commissioners Compliance Tour

Lt. Shawn Coughlan

On Tuesday February 21<sup>st</sup>, 2023, I (Lieutenant Coughlan) conducted a tour of the Sullivan County DOC with the Board of Commissioners for a Six Month Compliance Tour per RSA 30-B:12. George Hebert, Bennie Nelson and Walter Stapleton from the Delegation all participated. The Tour began at 2:10pm and concluded at 3:00pm.

The Tour began in the Community Corrections Administration area. We then proceeded to the CCC Reception Lobby, Kitchen, Laundry Room, Male Wing and the Recreation Gym. We did not tour the Female Wing due to having Covid positive inmates in that Unit.

We then entered the jail portion of the facility beginning in Unit 1 and walked through all three Units and the Observation/Processing Area. We then entered the Control Center and the staffing area of the DOC.

The tour concluded when we returned to the CCC Administration area.

The Commissioners did not point out any areas of concern or areas that they thought needed to be addressed.

Lt. Coughlan

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Above reviewed by Sullivan County NH Commission Mon. 6-March, 2023, meeting

A handwritten signature in cursive script that reads "Joe Osgood".

Commissioner Joe Osgood, Clerk  
Sullivan County Commissioners

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